Managing Users from the Remote Software or at the Server



From the Live View screen select the Setup button to display the menu.

The user management dialog will appear next.

To ADD a New user, highlight [Add NEW USER], then enter the uses name and password (re-enter the password a second time for confirmation). Then select Add.

| Existing Users | User Information Camera Permis | sions System Permissions |
|----------------------------------|---|--------------------------|
| guest keith [ADD NEW USER] | Username : Password : Re-enter Password : | |
| | Authority Level C Administrator C Basic User C Guest | 🗖 Set As Default User |

The added user name will then appear in the list of Existing users.

| Existing Users | User Information Camera F | Permissions System Permissions | Select Delete if you wish to remove the user from the |
|-------------------------|---|----------------------------------|---|
| keith [ADD NEW USER] | Username : Password : Re-enter Password : | keith Issax Issax | system. |
| | Authority Level Administrator Basic User Guest | C Set A≲ Default User | If you wish to modify the user, you may now proceed to make changes to the user properties, lie authority level and permissions, once done |
| | Add Update | Delete Exit | select Update to save |

To MODIFY or DELETE an existing user, first highlight the users name.

Options:

Set As Default User - When selected, this will be the use automatically logged into the system on first start, when the system is not in use or when a user has logged out. Normally this user is the guest user. There can only be one Default user.

Authority Level - Administrator, full access to all system functions. Basic User, allows you to fully customize the users access. From very restricted to full access. Guest – Very limited access.

Camera Permissions – Place a checkmark next to cameras you wish the user to have access to, any that do not have a checkmark the user to have not be permitted to access. This will apply to both live view and in search.

System Permissions – Place a checkmark next to system functions you wish the user to have access to, any that do not have a checkmark the user to have not be permitted to access

| Remote Connections | Control PTZ |
|--------------------------|-----------------------------|
| 🔽 Search Video | 🔽 Turn Off/Shut Down System |
| ✓ Change System Settings | |
| 🔽 Backup Video | |
| | |

Select Update to save your changes.